

## Do

Label (write your name on paper and tape it to your Chromebook and charger) your assigned Chromebook with your name.

Power-off and charge your Chromebook every night

Only carry the Chromebook with the lid closed.

Periodically clean your Chromebook with a soft cloth without using any screen cleaner

When finished using your Chromebook put it in a safe place

Report your damaged, lost or stolen Chromebook immediately.

## Don't

leave the Chromebook unattended.

Do not write, draw, or put non-removable stickers on the Chromebook.

Do not loan the Chromebook to a friend or family member.

Drink or eat over or around your Chromebook

Grab the Chromebook by the screen.

Let anyone including your baby/toddler siblings play with or mishandle your Chromebook

Have anything sitting on your Chromebook keyboard while closing the lid

